中央研究院數學研究所國內出差申請表
APPLICATION FOR ACADEMIA SINICA SUPPORT TO DOMESTIC TRAVEL

申請日期Date of Application：

|  |  |
| --- | --- |
| **申請人Applicant** |  |
| **事由Purpose/Event** | □參加研討會 Attending Conference  \*請附會議資料please attach the announcement□學術討論 Visit/Discussion□其他 Others |
| **地點Venue** |  |
| **差旅日期Date** | From (yyyy/mm/dd) To (yyyy/mm/dd) |
| **旅費來源Financial Support**  | □本所經費 Institute of Mathematics□國科會專題研究計畫經費 NSTC grant□其他 Others |
| **申請項目Items / Costs** | □公假 Official Leave□交通費 Transportation Expenses ○客運Bus ○火車Train ○高鐵THSR ○飛機Flight□住宿費 Accommodation Costs□雜費 Miscellaneous□其他 Others |
| **申請人簽名Signature of the applicant** |  |
| **主持人簽名Signature of the supervisor**\*for postdoctors / research assistant, the signature of the supervisor is required |  |
| **兼辦人事Personnel Staff** |  |
| **主管核示Director / Deputy Director** |  |
| **申請案經主管核示同意後，請注意相關核銷事宜Once the application is approved, please note the following details for the reimbursement.**  | * 請妥善保存客運/台鐵/高鐵票票根。Please keep the bus/Railways/High Speed Rail ticket/stub when travel.
* 住宿收據抬頭：**中央研究院**，收據統編：**03811502**The hotel receipt provided should state the title：**中央研究院**Tax ID number：**03811502**
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